

Highlands Soccer Meeting

1/31/06

Sign-up

Attendees:

- Welcome: Agenda was distributed
- Meeting started at 7:33pm in the Long Pond School Library
- Sign-up being passed around,
- Contact information of Secretary, Treasurer Vice President and President.
- Richard Lagg, Roy Pierson, Richie Barnett, Dave Murray, John Mattessich, Tayo Euston, Michael Stoner, Ron Bottoni, John Grant, Dave Snyder(Ed Conrads came later)
- lagg1@ptd.net, RPDevils8@aol.com, highlandpanthers@earthlink.net, just4soccer@earthlink.net, John.Mattessich@effem.com, soccer@euston.net, pecosstoner@earthlink.net, robot6@ptd.net, sasjlg@aol.com, David.r.snyder@pfizer.com

Registration:

- update: (we didn't go into too much detail on this subject)

Discipline Committee:

- Should come from the Club,
- Accepted by the parents and coaches,
- Policy: 1 red card, coach pays, two red cards, one season- 3 game suspension, 3 red cards in one year- 1 year suspension from coaching, Red Cards are \$200.00 for fans and coaches, not players. All red cards are paid by the coach, if not paid by the team- funds will come out of team funds. Parents are also subject to the same rules.
- A hearing in front of the Board will take place depending on severity.
- Parent sign a *Code of Conduct Form* and they are liable for all rules along with some of the rules of the game.
- Share email address of players/parents on form if parents are willing to share it- otherwise direct them to the webpage, www.highlandsoccer.com

Website:

- John Schultz sent John Mattessich the CD's to maintain the current website,
- Set up the administration,
- \$25 domain fee,
- \$150 for the server fee,
- John M.'s website is hosted by someone else- a company called *One-in-One*
- Should the Club transition to John M's site and keep the same domain name or continue with John Schultz's website contact?
- Would the Club pay for the transition?
- All agreed a website is a good form of communication and marketing- suggest it be run by someone other than a coach
- Guidelines for website content- limited information on the website, pictures of kids should have a waiver so no name references on it, marketing the Club, appropriate use should be developed
- Other Clubs website are much more sophisticated,
- Club needs to grow,

- 3 months left to go to identify a new site/administrator,
- A Highland Soccer Club Website Administrator needs to be named,
- John Grant's Brother-in-Law may be able to help,
- Should the Club use the same organization as John M. uses?
- Richard Barnett's neighbor may be able to build a website- Richard will investigate..

Insurance Policy:

- Invoice of all insurance should be investigated.
- Who is the insurance company,
- Who is the Broker,
- Who is the point of contact, past history, Certificate of Liability from 2004 but not from 2005 or 2006. Item needs to be investigated.
- We may not have Officers Insurance.
- Dave Snyder will investigate the liability insurance issue.
- Hopefully this will be a byproduct of the Audit.

Audit:

- Club will proceed with an audit to an independent accounting firm in Sparta- Dave will help facilitate.
- Additionally, Dave will contact Karen Plaza to help the Highland Soccer Club qualify for Non-Profit Status.
- By-laws need to be standardized to qualify for Tax Exempt Status

Treasury Report:

- Spring 2006 Revenue and Expenses.
- Dave Snyder will email the Excel Spreadsheet to any interested party,
- Comparison from 2005 accounting system versus 2006 methodology,
- Total \$26,442.34 for all total 25 teams \$14, 952.45, Club balance \$11,489.89.
- See Dave for all details.
- What happens if the team comes back into formation?
- Extra money goes back into the Club.
- Audit adoption if there is a minimum number of 13 players per team.
- Club has adopted new Treasurer methodology

Capital Plan:

- John Grant states a Capital Plan is needed.
- Are fields available from some other source,
- We need land,
- Advance some ideas about new field ideas.
- John Grant may know some farmer in Green to use as a soccer field.
- Club needs a home field to call their own.
- **Planning Committee** is being formed or reach out to parents to lend some assistance. Are any parents in a position to assist? Lawyers, Real Estate, others
- Lets contact parents to see if there any opportunities?
- Lets have a reason and become legitimate.
- Ivor was investigating what other Clubs charge for dues. Parents can help: moving forward anyone who can help, contact any Board Member.
- Goals for the Nursing Home, two goals for that field. Two sets would suffice.
- How are old goals disposed of? No one seems to know.

- Can the Andover Township Road Department assist?
- How long does it take to get a new goal delivered?
- Why don't we inventory all the goals-field scheduler replacement may want to take this on? Should Eric Stanton be invited to the next meeting? Yes, Eric will be invited.

Fields:

- Lynn's comments were available in Agenda, which was handed out.
- Question arose about using the Andover Boro Field- agreement that the field was very playable and should be pursued as a viable field.

Background Checks:

- Ed Conrads spoke with town officials, background is good for 3 years and updated, cost is \$36.00
- Megan Kafka Foundation may help for half of the cost. Results take 4-6 weeks.
- People who should be covered: Team parent, primary and secondary coach
- Ed can process people: descriptors: two Andover Detectives will attend next meeting.
- Documents may need a Short Form of Standing, Determination of Tax Exemption from the IRS, can MCYSA assist? Can the Highland Soccer Club form a 501c- Tax Exempt Status?
- All teams are going through the same issue. Forms flow through Ed Conrads, criteria for parental fitness "Is it dangerous to be with children" Same standards/criteria should be the same as the school board uses.

Communications:

- www.highlandsoccer.com,
- all coaches can vote according to the bylaws.

Tryouts:

- Mike Stoner suggested we need to standardize the process.
- Mike is welcome to share the process for website posting as a draft
- Club weighed the pros and cons of mandating tryouts for all teams
- No conclusion was reached however tryout guidelines are encouraged should a tryout be necessary for Highland Teams.

Misc.

- Minutes will need Board approval and will be sent to the Highland Board for website posting
- Email address of all Highland Soccer coaches are needed- please share with Secretary Richard Lagg and his home email address of lagg1@ptd.net

Next Meeting: February 28, Tuesday at 7:30pm-9:00pm Parent and Coaches are encouraged to attend.