

**Agenda
Highland Soccer Club Meeting
Hillside Barn Annex
June 27, 2006
7:40am-10:10pm**

Attendance:

David R. Snyder, Richard Lagg, John Grant, Ron Bottoni, Chris Pierson, Steve Lyons, Steve Guarmati, Bill Delfing, Michael Stoner, Andy Chernati, Debbie Reinhardt, Michael DiMarzo, Ivor Foster, Lynn Delfing, Michele Risk, Freddy?

Financial:

- **Dave distributed team accounts**
- **Review of all pages,**
 - ♣ **Page 1**
 - ♣ **Page 2, some teams already collected money**
 - ♣ **Page 3, some equipment has been purchased, balls, stamps, first aid kits, etc.**
 - ♣ **Page 4, itemized breakout of teams and club,**
- **Club balance is 14,085.92**
- **Acceptance of the Treasury Report**

Equipment

- **What items do we need?**
- **Goals for the Nursing Home Field,**
- **Nets needed for Goodale,**
- **Assess equipment needs,**
- **Take down nets over the winter**
- **Dave is available Saturday morning to assess all the needs-**
- **Club will pay for any identified needs**
- **10:00am this Saturday Morning at the Nursing Home-**
- **Two game balls for each team**
- **Equipment will be collected or inventoried on June 30, Friday, Dave 6-7:30am at Goodale and Saturday, July 1, 9:00am-10:00am at the Goodale**
- **Corner Flags- keep them unless you are not coming back**
- **First Aid Kit are needed- ice is preferred over ice packs**
- **Equipment should be inventoried- sheet of equipment**

Referee Fees

- **Honor system- full money was paid at the beginning of the season**
- **3 ref system for higher club,**
- **1 ref for lower levels,**
- **Any extra money should be put towards the Club,**
- **Integrity issue**

501C3 Tax Exempt Status

- Karen Plaza is assisting the Club,
- Package has been submitted to file for tax exempt and non-profit status, Partnership is continuing,
- Charges are minimal for Karen Plaza's services
- Karen charges less money than other people,
- State needs to look at it once it has been finalized

Audit status

- In progress with Dave Henderson from the Sparta Accounting Firm to continue conducting an audit of the Club
- Audit could be done every year

Background Checks

- Ed Conrads- may be able to use an existing number to start the process
- Andover Township will receive an extension
- Many entities are in the same situation
- Chief Coleman said the length of the background checks would last 3 years
- Fingerprint coaches and assistants, not team Moms
- Are other Clubs in the process of 501C3
- Lynn will give Chief Coleman a call to resolve
- Tax Exempt Number is needed, State and Federal Number

Lining of Fields

- Paint kept in the Goodale Field
- Mickey D.: Evergreen
- Dave Snyder: Goodale
- Bill Delfing: Andover Boro

Registration for July 1

- League contact report
- Deadline is due today and every team has complied
- Registration is due to the league by July 1
- Forms need to be sent in to MCYSA
- Team packets will be distributed at the Registrar's meeting on July 20
- Preseason conflict for the Fall Season needs to be submitted
- Carding process must be completed 10 days prior to the start of the Fall season
- Lots of discipline issues regarding yellow and red cards
- Elected now officers for MCYSA, see website www.mcyasa.org for details

Tryouts:

- Needs to be submitted by July 1
- Should have been done in May not considered later

- Tryouts could be a good marketing tool for the Club
- Tryouts could be done in Fall for the Spring, maybe for ages 8,9 &10
- Consider using impartial evaluation process
- Ensure advertising the tryout process

Fields

- Chris and Dave will discuss field expansion at the Andover Nursing Home
- Nursing Home Fields could be fixed up for either practice or for games
- One full sided and one small sided field may be available at the Nursing Home
- Cost from registration could be applied to the maintenance of the field
- The Nursing Home could save an existing field
- Recreation could use the same field
- High school coordination from Newton should take place
- State Park would be a consideration for a field (to rent for farm use)
- State may want to us to consider it
- Club would consider the maintenance of the field- could be a short term solution
- Goodale may need some maintenance
- Lights would benefit the Andover Boro field
- Farmers in Green- donate the farmland assessment status
- If anyone knows someone with land- share it with the Board
- Hampton or Lafayette might want to join if they share the land
- Goalie mouths are beat up at the Evergreen Field
- Fields need to be staggered and rotated
- Pope John may be used to for a price
- Northern Lakes pays to use it the Pope John Field

Team Status

- 9 total teams coming back in the Fall,
- No new teams are known at this time

Lynn

- League contact did two tasks for a whole year
- Club is actively seeking a League Contact Representative
- League Contact- Go to the meetings and use some diplomacy
- Field Scheduler- finds fields, then put a schedule together, put the times in, each week coordinates with MCYSA
- Takes some organization abilities to keep up with the changes
- It was suggested that Bill Delfing be the field scheduler but it was not resolved

Megan's Law Representative

- Form needs to be submitted

- **Verification form needs to be done for the coaches, it can be pulled off the NJ Youth Soccer website, www.njyouthsoccer.com**
- **Was every team represented at the meeting? No, Rovers, Panthers and Shine are not represented**
- **Megan Law Forms are due by the next meeting**

Minutes

- **Are up on the website in a day or two**
- **Please look at them and feel free to make comments**
- **Board ultimately approves the minutes**

Camps

- **Aukie- forms are available at the meeting**
- **Eric Stanton will distribute to the Rec**
- **Forms will be uploaded to the Highland Soccer web site**

Recognition by Board Members

- **Do something nice for those who have serviced the Club**

Team Management Issues/Bylaws

- **Need to create language to bylaws**
- **Amend bylaws need to be more robust**
- **Mechanism to put in place regarding coach's behavior and player behavior**
- **Board should be notified of all disciplinary actions**
- **Invite an outside coach to observe for a player disciplinary action**
- **Make the parent aware of the issue for a player disciplinary action**
- **Document the item of a player, coach or fan disciplinary action**
- **Referee is disciplined if they are also out of control**
- **Bylaws do not exist in many neighboring towns including Randolph**
- **Comments on both issues #1 and #2,**
- **#1-**
A coach that has exhibited a "pattern of abuse" and or unfair treatment of players/parents/coaches/referees to be defined as more than "two" documented occasions annually (fall and spring)- Shall be considered by the board for ouster from the Highland Soccer Club.
- **#2-**
Regarding "Paid" Coaching and Training of Highland Soccer Club teams: Prior to the hiring of any outside trainers and coaches, the position must be offered to all the parents of the players on the roster that are qualified. The qualifications of said coach or trainer are as outlined in the MCYSA. Any disputes as to the qualifications are to be settled by a majority vote of the HSC Board of Trustees.
- **If tryouts are part of the Club, some issues will be resolved**
- **Some teams want to remain as a family**
- **Some teams want to improve or win at any cost**
- **Parents need to support the club at meetings and need to get more involved**

- **Mount Olive has a parent player agreement- Lynn will reference it on our website,**
- **Player code of conduct,**
- **Parent code of conduct,**
- **Coaches code of conduct**
- **No league policy on equal playing time**

Election of Officers

- **Bylaws have targets of improvement**
- **Board interpreted term length June to June or 1 year in duration**
- **Secretary and President were elected mid-year**
- **3 positions- Board voted as elected, not appointed**
- **Term up in June 2007**
- **Lynn expressed concern about the election process**
- **John Grant has two residences in two towns, Sparta and Green**
- **Previous issues were mentioned**
- **Andy would like mention old business- reconciliation of red card fines paid for the team or the individual**
- **Keep the current Board in place and the two vacant positions of Field Scheduler and League Contact need to be filled**
 - **Need to ask parents of existing team if anyone is interest in filling these two vacancies**
 - **Motion was accepted to consider compensating someone to fill these positions**

Next Meeting:

- **Tuesday, July 25th tentative meeting at the Police Station**